



Application Checklist and Statement of Employment

Two streams in the B-NURS Bachelor of Science (Nursing) course offer Registered Nurses who meet the admissions criteria the opportunity to seek registration in Australia and upgrade their qualifications to a Bachelor of Science (Nursing). Both streams result in a Bachelor award. STRU-AREGN Registered Nurse Conversion Australian Registration Nurse Stream prepares Registered Nurses without current registration in Australia for registration. Internationally qualified Registered Nurses may seek registration within Australia after successful completion of this stream. STRU-CNVRN Registered Nurse Conversion Non-Registration Nurse Stream advances the qualification to Bachelor level for Diploma qualified Registered Nurses who are already registered in Australia or not seeking Australian registration.

Course Eligibility requirements

Australian Residents seeking to upgrade their qualifications to a Bachelor of Science (Nursing)

Applicants must be currently registered or eligible for registration in Division 1 with the Nursing and Midwifery Board of Australia and have a minimum of 3 months' work experience as a Registered Nurse in the last 5 years in an acute setting.

Australian Residents with lapsed RN (AHPRA) registration seeking to get back their registration

Applicants whose RN registration with AHPRA has lapsed due to a lack of currency of practice must have a minimum of 3 months' work experience as a Registered Nurse in the last 10 years in an acute setting.

International Applicants and Residents with overseas nursing qualifications

Course Admissions criteria

- Applicants must hold a Diploma in Nursing, recognised and assessed by Curtin University as comparable to an Australian Qualifications Framework Diploma level and be Registered as a Nurse in their home country.
- Applicants must have work experience as a Registered Nurse in an acute setting of no less than 3 months of fulltime employment within the last five years.
- Please refer to <https://futurestudents.curtin.edu.au/english-proficiency/course-list/> for the course's English language proficiency. If you are required to provide separate evidence to meet the course's English language proficiency, English competency equivalents for approved English language tests can be found in <https://futurestudents.curtin.edu.au/english-proficiency/competency-equivalents/>.



Application Checklist

- I have completed an application for the Bachelor of Science (Nursing), Registered Nurse Conversion Australian Registration Nurse Stream **OR** Registered Nurse Conversion Non-Registration Nurse Stream
- I have attached certified copies of Academic Transcripts, including corresponding results key.
- I have attached the completed Statement/s of Employment confirming that I have completed no less than a minimum of 3 months fulltime employment in an acute care setting as Registered Nurse*

*Please ensure your employer(s) completes the Statement of Employment template provided in these application guidelines

- I have attached an official letter confirming employment from my employer
- I have attached a Job Description Form (JDF) from my employer.
- I have attached evidence of my registration as a Nurse in my home country (if applicable).

Certification Guidelines:

Please refer to Tertiary Institutions Service Centre(TISC) website: www.tisc.edu.au or contact TISC directly for their certification guidelines.

Statement of Employment – instructions for applicant

If the clinical work experience information is to be provided by more than one employer, please ensure that each employer completes a separate statement of employment. If you have any queries about this form please contact the Admissions Office. Evidence of completion of the requisite clinical experience as a Registered Nurse must be provided in an updated Statement(s) of Employment before admission can proceed.

Statement of Employment – instructions for employer

A Statement(s) of Employment is required to confirm that the applicant has completed a minimum of 3 months of fulltime employment as a Registered Nurse in an acute care setting.

The applicant is required to have this document completed by you (their employer) to provide evidence of clinical experience gained along with an official letter which includes confirmation of employment and an official job description form (JDF) describing duties performed/scope of practice relating to the employment described below.

**Statement of Employment Template
 (To be completed by current and/ or previous employer)**

Please ensure that boxes are filled in completely

Details of Person completing this form

Name:	
Position:	
Organisation:	
Relationship to Applicant:	

Details of Applicant

Name of Applicant:		
Names of organization where clinical experience was obtained (Title/ Position of Clinical Role):		
Contract Start Date:	Contract Status/ End Date:	

Description of the Type of Clinical Experience Obtained

Description of Clinical Setting

Medical

No. of hours worked	No. of beds/patients



Surgical		
Paediatrics / Maternal & Child Health		
Mental Health		
Critical Care & Emergency		
Community & Primary Health Care		
Total Number of Clinical Experience Hours		

Additional Comments regarding employment status (if applicable):

Attached is an official letter confirming employment from my employer

Attached is a Job Description Form (JDF) from my employer

Declaration by Clinical Work Experience Employer

I acknowledge that the clinical hours and roles described within this statement of employment are true and correct and, have been undertaken by

(Name) _____ within _____ (Name of Organisation)

Signed: _____ Date: ____/____/____ (DD/MM/YYYY)

Print Name of Signatory: _____ and Job Title: _____

Contact Details

* Please note that your contact details are required for verification. Please ensure that you provide current contact details

Phone:	
Address:	
Email:	